



Speaking Contract

AGREEMENT:

This agreement is made on (date), between BOUNDLESS SISTERHOOD 4701 STILLVIEW DRIVE NC 27712 and (name & address of organization) (hereinafter known as "Host") for contracted services of BOUNDLESS SISTERHOOD as event speakers. This contract will be voided if not signed and returned with the deposit required within 14 days.

EVENT:

The Host has confirmed a (description of event) on (date of event), beginning at (time) and ending at (time). Host will provide a detailed agenda of entire event 30 days prior. BOUNDLESS SISTERHOOD is confirmed to speak during the following dates/times:

Date	Begin Time	End Time	Topic
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

MONIES:

- Host agrees to pay Speaker a fee of **\$(amount)** plus expenses as outlined below.
- **Deposit:** A non-refundable deposit of 50% is due upon returning this signed contract. This amount will be deducted from the total fee. Please make check payable to BOUNDLESS SISTERHOOD.
- **Travel and lodging expenses:** 2 round trip coach class airfares or mileage at 50 cents per mile, checked baggage fees, lodging, meals, and vehicle transportation to/from airport if applicable.
- **Final Payment:** Remaining 50% of fee will be due at the time services are rendered. Outstanding travel & meal expenses incurred by Speaker are to be reimbursed by Host within 30 days after event.

Susan K Thayer
Founder of Boundless Sisterhood
And Minister of the Gospel

4701 Stillview Drive
P. 919-699-6691
E. BoundlessSisterhood@gmail.com

W. www.BoundlessSisterhood.com
YouTube Channel:
<https://timyurl.com/boundlessister>



MISCELLANEOUS TERMS:

- Host will handle all ticketing and reservations for attendees, as well as travel arrangements for Speaker unless otherwise agreed.
- Host agrees to provide Speaker with a lapel microphone, cordless microphone, video projection for PowerPoint presentations if possible, a podium or music stand for notes, and a water bottle.
- Host agrees to provide two (2) highly-visible cloth-draped tables and three (3) volunteers for Book Table Sales.
- In the event of cancellation by Speaker, all fees paid by Host will be refunded.
- In the event of inclement weather/act of God, the Host will have up to 60 days to schedule a new event date. Any modifications of contract shall be in writing and signed by both parties.

BOUNDLESS SISTERHOOD MINISTRIES

Finance Manager: Bonnie Lee

Date

HOST ORGANIZATION

Name / Title

Date

Please copy for your records and mail with deposit to:

ATTN: Bonnie Lee, Finance Manager • Boundless Sisterhood 4701 Stillview Drive Durham NC 27712

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